

General Exception Notice

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 Notice of Key Decision

Decision to be taken and by whom

To award a contract for the Provision of Business Support Services in Melton.

Reasons why this is Key Decision

The budget allocated to this intervention is £135k and therefore exceeds the £50k limit.

Why was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision

The inception meeting to award the contract is taking place on 4 July 2023. Democratic Services were informed of the intervention, via email, on 14 June 2023.

List of documents submitted to the decision-maker

DRAFT – UK SPF Provision of Business Support Services in Melton – Exemlas Limited Contract. Blaby District Council have drafted the overarching contract and each local authority procuring the services of the supplier are currently in discussion with their individual legal teams to ensure compliance with Corporate Legal requirements. This contract will be finalised as due course.

UK SPF Business Support Specification – Specification provided to suppliers interested in the opportunity.

Exemlas Response Return – submitted as part of their tender submission.

Part of the Constitution authorising the decision

The Director for Growth & Regeneration is authorised to make the decision under the Scheme of Delegation.

Rule 2.4 (General Exception) of the Access to Information Procedure Rules (Chapter Three – Procedure Rules)

In accordance with those rules it is confirmed that:

- Notice in writing has been provided to the Chair of Scrutiny Committee.

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| <ul style="list-style-type: none">• Copies of this notice have been made available to the public at the Council Offices and on the Council's website; and• The decision will not be made until at least 5 clear days have elapsed since the above bullet points were complied with. |
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Notice must be given in the first instance to the Chair of the Scrutiny Committee.

The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chair of the Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Offices and the decision being taken).

Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the email address given below. In addition, the public may submit other documents relevant to the decision to the same email address.

Democracy@melton.gov.uk